



# MINISTRY OF EDUCATION

STATE DEPARTMENT FOR TECHNICAL, VOCATIONAL EDUCATION AND TRAINING

## NJORO TECHNICAL TRAINING INSTITUTE

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Technology And Innovations At Best

APPROX 2km off Poly Rd along Njoro Bypass - Rumwe Rd.  
TECHNOLOGY AND INNOVATIONS AT BEST

### INVITATION OF REGISTRATION OF SUPPLIERS FOR YEAR 2024 -2025/2025-2026

#### REGISTRATION NOTICE

Njoro Technical and Vocation College invites applications from interested and competent firms for registration of suppliers for the under listed goods, services and works for the period 2024-2025/2025-2026.

#### CATEGORY A SUPPLY OF GOODS

S/NO	ITEM REFERENCE	SPECIAL CONDITION (where applicable)	SPECIAL CONDITION (where applicable)	REMARKS
1	NJOROTTI/001/2024-2026	Registration of printing services e.g student log books, receipts book, LPOS, LSOS etc.	Recommendation letter	Open
2	NJOROTTI/002/2024-2026	Registration for supply and delivery of stationary	AGPO Certificate	Youth,women ,PLWD
3	NJOROTTI/003/2024-2026	Registration for provision of printing services, binding & promotional materials i.e Banners, Brochures, brand T. Shirts etc.	AGPO Certificate	Youth,women ,PLWD
4	NJOROTTI/004/2024-2026	Registration for supply and delivery of computer soft-ware, hardware and accessories, photocopies, printers, toners, cartridges,printing ink, website management, Internet services.	Licenses from relevant certifying/Regulatory bodies & letters of recommendation	Open
5	NJOROTTI/005/2024-2026	Registration for supply and delivery of furniture	Letters of recommendation	Open
6	NJOROTTI/006/2024-2026	Registration for supply and delivery of uniforms, window, curtains & other textiles.	Letters of recommendation	Open
7	NJOROTTI/007/2024-2026	Registration for supply and delivery of electrical/electronic materials, including CCTV cameras.	Letters of recommendation	Open
8	NJOROTTI/008/2024-2026	Registration of repair maintenance services of computer Printers, photocopier and machinery driers.	Licenses from relevant certifying /regulatory bodies.	Open
9	NJOROTTI/009/2024-2026	Registration for supply and delivery of sporting and games Equipment.	Letters of recommendation	Open
10	NJOROTTI/010/2024-2026	Registration for supply and delivery of cleaning materials and detergents	AGPO Certificate	Youth,women ,PLWD
11	NJOROTTI/011/2024-2026	Registration for supply and delivery of Timber	Letters of recommendation	Open
12	NJOROTTI/012/2024-2026	Registration for supply and delivery of Hardware materials. Plumbing materials and fittings.	Letters of recommendation	Open
13	NJOROTTI/013/2024-2026	Registration for supply and delivery of Building and construction materials i.e sand, ballast, building and Construction materials i.e. sand, ballast, building stones, murram and dust.	Letters of recommendation	Open
14	NJOROTTI/014/2024-2026	Registration for supply and delivery of cutlery, utensils and kitchen appliances.	AGPO Certificate	Youth,women ,PLWD
15	NJOROTTI/015/2024-2026	Registration for supply and delivery of library books.	Letters of recommendation	Open
16	NJOROTTI/016/2024-2026	Registration for supply and delivery of beauty and hairdressing equipment.	AGPO Certificate	Youth,women ,PLWD
17	NJOROTTI/017/2024-2026	Registration for supply of motor vehicle parts and spares, and mechanical parts.	Letters of recommendation	Open
18	NJOROTTI/018/2024-2026	Registration for supply of fuel and lubricants	Licenses from relevant certifying/Regulatory bodies & letters of recommendation	Open
19	NJOROTTI/019/2024-2026	Registration for supply and Delivery of Fashion and Design Materials.	Recommendation letter	Open
20	NJOROTTI/020/2024-2026	Registration for Supply and Delivery of Generation , Motor bike spare parts and related components.	Recommendation letter	Open
<b>CATEGORY B PROVISION OF SERVICES</b>				
21	NJOROTTI/021/2024-2026	Registration for provision of advertisement Services and maintenance e.g CCTV	Licenses from relevant certifying/Regulatory bodies & letters of recommendation	Open
22	NJOROTTI/022/2024-2026	Registration of advertisement services (print media.radio, TV etc.	Licenses from relevant certifying/Regulatory bodies & letters of recommendation	Open
23	NJOROTTI/023/2024-2026	Registration for provision of insurance covers/ Services.	Licenses from relevant certifying/Regulatory bodies & letters of recommendation	Open
24	NJOROTTI/024/2024-2026	Registration for provision and servicing of fire	Letters of recommendation	Open

		Extinguisher.		
25.	NJOROTTI/025/2024-2026	Registration for provision of fumigation and pest control services.	Licenses from relevant certifying/Regulatory bodies & letters of recommendation	Open
26.	NJOROTTI/026/2024-2026	Registration for small works	NCA Certificate	Open
27.	NJOROTTI/027/2024-2026	Registration for provision of consultancy services.	Recommendation letter	Open
28.	NJOROTTI/028/2024-2026	Registration for provision of welding and Fabrication service.	Recommendation letter	Open
29.	NJOROTTI/029/2024-2026	Registration for provision of sanitary bin services.	Recommendation letter	Open
30.	NJOROTTI/030/2024-2026	Registration for provision of installation, repairs and maintenance of machines, equipment and Furniture.	Recommendation letter	Open
31.	NJOROTTI/031/2024-2026	Registration for student and staffs ID cards	Recommendation letter	Open
32.	NJOROTTI/032/2024-2026	Registration of enterprises resources planning Services (ERP)/ Management Information system (MIS)	Recommendation letter	Open
33.	NJOROTTI/033/2024-2026	Registration of events organization services I e tents, Chairs, decoration and public address system.	Recommendation letter	Open
34.	NJOROTTI/034/2024-2026	Registration of labeling and branding services, Promotional brochures and branded T. shirts.	Recommendation letter	Open

Nb: The AGPO Groups are to apply and attach a copy of the AGPO Certificate from National Treasury indicating the category they are in, KRA Pin Certificate, Valid tax compliance, Company profile and a valid Business permit.

Complete documents in a plain sealed envelope marked category number and category description should be addresses to

**THE PRINCIPAL  
NJORO TECHNICAL TRAINING INSTITUTE  
P.O BOX 565 - 20107  
NJORO - NAKURU**

And deposited in the tender box at the college reception so as to be received on or before **14<sup>th</sup> June, 2024**.

The documents will be opened on the same day at 12.00 noon in the library and bidders or their representatives are welcome to witness the opening.

Late application shall be not be accepted.

Registration Documents may be downloaded from [www.njotti.ac.ke](http://www.njotti.ac.ke) for free or picked from the procurement office upon payment of non-refundable fee of Ksh. 1,000/=

Special groups are encouraged to apply.

Any canvassing or giving of false information will lead to automatic disqualification.

**Approved by  
WESLEY SIGEI  
PRINCIPAL NJORO TTI**

**NJORO TECHNICAL TRAINING INSTITUTE  
DEPUTY PRINCIPAL**

**31 MAY 2024**

P.O. BOX 565-20107, NJORO  
Sign. *Abule*

*for*